

# **Activities of Commerce Department**

## **Session-Wise**

**2019-20**

### **Ice-Breaking Session**

- Department organized an Ice Breaking Session of B.Com-Ist Sem students on August 3, 2019. The session was organized to welcome and warm up the students and also to provide them platform where they can know each other through interactive activity. An activity was organized where students were required to introduce each other.

### **Orientation Program**

- Commerce Association organized an Orientation Program for B.Com-Ist Sem and M.Com-Ist Sem on August 21, 2019. A presentation was given by department faculty regarding college and Department rules, Teaching-Learning Methods, Commerce Association, Departmental Library, Class representatives, Paper pattern, Internal Assessment and evaluation rules, field visits, summer internships, e-resources, activities of the department, expectations from the newcomers etc.

### **Visit to Retail Stores**

- Commerce Association organized a visit on September 19, 2019 at retail Store and Big Bazaar as well as Factory Outlets in Bathinda for 10+1, 10+2 (commerce), B.Voc Retail Management, B.Com and M.Com students. The purpose of the visit was to give practical knowledge about super markets, retail stores, malls etc. to the students.

### **Commerce Talent Hunt**

- A Commerce Talent Hunt was organized where competitions like Best out of Waste, Collage Making and Model Making were organized on September

21, 2019. It was organized for B.Com and M.Com classes to showcase their creativity and to portray various issues in the field of commerce.

### **Children's Day Celebration**

- Commerce Association celebrated Children's Day on November 14, 2019. As children are the most precious God's Creations. They spread the fragrance of love wherever they go. Students enjoyed a lot in this celebration.

### **World/National Commerce Education Day**

- Commerce Association celebrated Commerce Education Day on November 16, 2019 with great enthusiasm. The hidden capabilities of the students were explored through various creative competitions like Business Plan Presentations, AD-MAD, AD-Selfie, Switch, Pamphlet Designing and Quiz. It was really a learning experience for the students.

### **International Seminar**

- Organised an **International Seminar on "Inter-relationship of Nature and Economy: In Context of Contemporary Environmental Crisis"** on November 25, 2019. The resource persons were Dr. Pritam Singh Gill, a visiting professor, Wolfson College, University of Oxford & Professor Emeritus, Oxford Brookes University, Oxford UK and Dr. Manish Bansal, Professor of Management, MIMIT, Malout. Dr. Singh brought home the most recent and much needed idea of Eco-socialism to the audience while Dr. Bansal emphasized on the concept of Green Business.

### **Extension Activity**

- An extension activity was organized by Commerce Association along with its alumnus Ms. Aashima and Muktsar Riders Club on January 10, 2020. Faculty and students of the department along with club members distributed stationery items like books, pencils, pens, erasers, sharpners etc. to the poor and needy Government Primary school students.

### **Visit to Digital Museum**

- The department organized a visit of students to the Digital Museum on January 21, 2020. It was dedicated on the theme of 550<sup>th</sup> Birth Anniversary of Sri Guru Nanak Dev Ji depicting the teachings of Guru ji. The students were inspired by watching the visuals from Guru ji's life.

### **Screening of Live Budget**

- For the students of the department, a live screening of Interim-Budget 2020 was arranged on February 1, 2020. The students watch live speech of finance minister of India and get to know about the announcement of the government regarding agriculture, finance, unprivileged sector, education, women and many more. Afterwards, a discussion was held where students analysed the budget from their perspective.

### **Short-Term Course on “Computerized Accounting”**

- A short term course on “Computerized Accounting Tally ERP.9” was started for the commerce students in the second week of February, 2020. The course will make the students proficient in creating and maintaining master vouchers, Day Book and P/L Accounts, payrolls, GST, E-Way Bills, Return filing etc. with the help of Tally Software. The course benefitted the students in pursuing career in accounting after completion of their studies.

### **Faculty Awareness Program**

- A Faculty Awareness Program titled “Financial Awareness Program for Faculty” on March 3, 2020 in collaboration with SBI Life Insurance, Muktsar Branch. The resource persons were Mr. Om Parkash Sethi (Divisional Manager), Mr. Ajay Sharma (Senior Agency Manager) and Mr. Arun Khunger (Branch Manager). Mr. Sethi discussed the various investment schemes, primarily focused on the pension schemes. It was a very interactive session.

## **2018-19**

### **Ice-Breaking Session**

- Organized an **Ice Breaking Session** of B.Com-Ist Sem students on July 28, 2019. The aim of such session was to organize an activity to welcome and warm up the students and also to provide platform where they can know each other through interactive activity.

### **Orientation Program**

- Commerce Association organized an **Orientation Program** for B.Com-Ist Sem and M.Com-Ist Sem students regarding college and Department rules, Teaching-Learning Methods, Commerce Association, Departmental Library, Class representatives, Paper pattern, Internal Assessment and evaluation rules, field visits, summer internships, e-resources, activities of the department, expectations from the newcomers etc. It was organized on August 9, 2018.

### **Talent Hunt**

- The department organized **Best out of Waste and Model Making Competition** on October 3, 2018. The purpose was to identify the hidden capabilities of the students and to make them more creative. Students made decorative and other useful items from waste materials and exhibit them. Secondly, various models were also displayed related to digital marketing, GST, ATMs, Banking functions etc.

### **World/National Commerce Education Day**

- The department organized **World/National Commerce Education Day** on November 12, 2018. Various competitions like AD-MAD, AD-Selfie, fun zone- commerce Antakshri, Logo making, Power point presentations and debate competitions were organized. Students of 10+1, +2 (Commerce), B.com-I, II, III and M.Com-I,II participated in the competitions. Students acted very creatively in AD-MAD show and AD-Selfie. They also displayed self created logos and enjoyed antakshri.

## Children's Day

- Commerce Department celebrated **Children's day** with Commerce students on November 14, 2018. Students recite poems and perform dance on the occasion and enjoyed refreshment also.

## Visit

- Commerce Department organized a visit to the **Ludhiana Stock and Capital Limited at Ludhiana** on 15<sup>th</sup> November, 2018. Students of B.Com-I, II, and III and department faculty interacted with stock exchange officials. Two Sessions were organized for the students. First session deals with the introduction of stock exchange, its working model along with question segment. Second session was concerned with the online trading. Students see online trading and know how to do trading online. It was a very fruitful visit.

## Parents' Teachers Meeting

- Parent's teachers association organized **parents teacher meeting** in which the overall performance of students i.e. class test marks, mid semester marks, attendance and class behavior was reported to students. Their suggestions and feedback was also welcomed and motivated them to perform well in finals.

## Screening of Budget

- The department arranged a **screening of live interim budget** on 1<sup>st</sup> Feb, 2019 at hostel common room. The students of 10+2 commerce, b.com 4<sup>th</sup>, 6<sup>th</sup> and M.Com 2<sup>nd</sup> Semester took active part in the discussion of the budget. Students get to know the various proposals of the government and tax provisions. Afterwards, discussion was also held on the implications of the budget proposals.

## Short-Term Course

- **A Short term value added course on Computerized Accounting (Tally ERP.9)** was organized in collaboration of Samrat Technologies, Muktsar for

students of M.Com 2<sup>nd</sup> Semester for 6 months to enhance the knowledge of students in accounting software. Students experienced the latest trends in the computerized accounting, GST returns, vouching etc. Students practiced all entries on daily basis and get practical knowledge.

### **Mock Interview**

- A **Mock Interview** was conducted for the students of M.Com- IVth Semester. The purpose of interview was to test the communication skills, level of confidence and awareness of students regarding commerce subjects, latest news updates and their general awareness.

### **Farewell Party**

- Farewell party “**Favorite Hellos & Hardest Goodbyes**” of B.com and M.com final year students was organized on 23 April, 2019. Students of second years participated and bid farewell to their seniors.

## **2017-18**

### **Orientation Program**

- The PG Department of Commerce organized Students **Orientation Program** of B.Com-I and M.Com-I classes on August 4, 2017 so as to aware the first year students about their university syllabus, paper pattern, rules relating to attendance, assessment, leave, uniform etc.

### **Book Exhibition**

- Organised a **Book Exhibition** on ‘Child Labour and Child Marriage’ on August 4, 2017 in collaboration with NGO ‘Say No To Drugs’. Books on Child labour and Child Abuse were distributed among the students so as to make them aware about this evil.

### **Senior Citizen’s Day**

- Department celebrated **Senior Citizen’s Day** on August 8, 2017. The objective was to honour the senior citizens for contributing in the welfare of

the society and to give them platform where they can share their experiences and views so that students can get motivation.

### **Special Lecture**

- Organised a special lecture on “**Digital Banking**” in collaboration with Axis Bank on September 26, 2017. Representatives from the Axis Bank, Muktsar branch sensitize the students about the benefits of using online banking. The various modes of online banking were discussed with students. Students interacted with the experts and put their questions.

### **World/National Commerce Education Day**

- Commerce Association Celebrated **World/National Commerce Day** on October 9, 2017. Various Competitions such as Quiz, Debate, Poster Making, AD-MAD and AD-Selfie were organized. Students participated enthusiastically and bring out their hidden capabilities.

### **Field Visit & Tour**

- Organised a **Field visit** at Vardhman Ltd. and Verka Plant Ltd. at Bathinda on November 7, 2017.
- A four day **tour** was organized to Dalhousie, Khajjair, Dharamshala and McLeodganj from March 4-8, 2018 for commerce students.

### **Parents’ Teachers Meeting**

- Organised a **Parents’ Teachers Meeting** on November 25, 2017. The results of Mid-Semester Exams and Class tests, attendance, Class performance etc. was intimated to the parents.
- Organised a **Parents’ Teachers Meeting** in collaboration with Parents’ Teachers Association of the college on April 19, 2018.

### **Screening of Live Budget**

- Organised **screening of Live Budget** for the commerce department students on February 1, 2018. After that a discussion on major highlights of the budget was held among the students and staff members.

### **Short-Term Course**

- A Short-Term Course of 45 days on “**Computerized Accounting-Tally ERP.9**” was organized from February 19, 2018 onwards.

### **Farewell Party**

- Commerce Association organised a **farewell party** for B.Com-IIIrd Year and M.Com-IInd Year Students on April 23, 2018.

## **2016-17**

### **Orientation Programme**

- The PG Department of Commerce organized Students Orientation Program on August 2, 2016 so as to aware the first year students about their university syllabus, paper pattern, rules relating to attendance, assessment, leave, uniform etc. Another motive was to arrange an interaction of new comers with other students of the department. The old students were given information about various carrier options available for them after completion of their studies.

### **National Seminar**

- Organised a **National Seminar on “Entrepreneurship In India: Need of the Hour”** sponsored by ICSSR, North-Western Regional Centre, Chandigarh on **March 18, 2017**. The resource persons were Dr. J.S. Anand (Director, MRS College, Malout), Dr. Ashwani Bhalla (Professor, SCD College, Ludhiana), Dr. Neeru Garg (Principal SSD Womens’ Institute, Bathinda), Prof. J.L. Aggarwal (Head, Commerce Dept. DAV



College, Abohar), Er. Balkar Singh (Principal, Adesh Polytechnic College, Machaki, Faridkot)

### • **Workshops**

- Organised **two months workshop on “Tally Accounting” under the Skill Development Programme** from February 8 to April 8, 2017. The students were trained about how to prepare financial records in the computerized form. The students can choose their carrier in accounting directly after attending such a workshop and can adopt it as a source of their income.
- Organised one day **workshop on “E-Filing of Tax Returns”** on April 20, 2017 for B.Com-III year students. The resource person was advocate Vishal Khurana having many years of experience in the field of taxation. Mr. Vishal elaborated the process of filing online return i.e. how to register, how to proceed for filing a return, its requirements along with Tax Deduction at source.

### **Special Lecture**

- Organised a special lecture on the topic “Career Opportunities for Post Graduates” on September 9, 2016. The resource person was Mr. (Er.) Abhisekh Sharma (former Excise and Taxation Officer) from Racecourse Academy, Bathinda. The resource person explained various career opportunities available for post graduate students.

### **Exhibition**

- Organised a one day exhibition cum sale on “Women Entrepreneurship and creativity” in September 20, 2016 in the college. In the exhibition the decorative handmade articles of zthe commerce students were exhibited. The objective was to encourage the students to become more creative and self dependent by developing their entrepreneurial skills.

## **Industrial and Educational Visits**

- Organised an **Industrial visit at Ludhiana Stock Exchange Capital Ltd.** on September 21, 2016. The experts at the stock exchange showed the online trading and also discussed the recent trends in the Indian stock market.
- Organised an **educational visit** to the Akal University, Talwandi Sabo, Guru Kashi University, Talwandi Sabo and Gyani Zail Singh Panjab Technical University, Bathinda on April 9, 2017. The purpose of the visit was to aware the students about the various courses, process of admission and working of these universities. The students also visited Shri Damdama Sahib, Talwandi Sabo where students came to know about the historic and religious importance of sikh pilgrimage.

## **Extension Activities**

- The students of the department celebrated New Year with the financially poor students by visiting government schools in Muktsar on January 2, 2017. The commerce department along with other contributories distributed stationary items and other articles among the school children.
- The M.Com students and the faculty members of the students visited poor and illiterate people of Talwandi Sabo on April 9, 2017 where the students aware the villagers about the NAREGA and other new schemes of the central and state government.

## **2015-16**

### **Workshop**

- Organised one day workshop on “How to Solve CAT Questions in Less Than a Minute” on September 28, 2015. The resource person was Mr. Sony Goyal (My Career Expert, Bathinda).

### **Special Lecture**

- Organised a special lecture on “Transformation in Indian Banks through e-banking Services” on February 15, 2016. The resource person was Dr. R.K.Uppal (Associate Professor & Head, Department of Economics, D.A.V College, Malout).
- Organised a special lecture on “Awareness about Chartered Accountant and Company Secretary” on March 3, 2016. The resource persons were Mr. Ratish Maheshwari (CA) and Miss Jeena Kalra from Commerce Hub, Bathinda.

### **Educational Tours and Field Visits**

- Organised a trip to historical places at Chandigarh and Anandpur Sahib on January 24-26, 2016. The objective of the visit was to make the students aware about the historical and religious importance of both the places.
- Organised a visit in Central Bank of India and ICICI Bank, Sri Muktsar Sahib on February 5, 2016. The objective was to provide information to the students about the working of banks, their products, new e-banking services etc. introduced in the banking system.
- Organised a visit at historical and religious places in Sri Muktsar Sahib on February, 5, 2016. The objective was to make the students aware about the historical as well as religious importance of Sri Muktsar Sahib.
- Organised four days educational tour to Jaipur, Udaipur and Mount Abu on March 24-27, 2016. The sole motive was to make the students visited to the historical places and to know about their great history.

### **Talent Hunt**

- Organised Commerce Talent Hunt on April 12, 2016 where the competitions such as debate, quiz and logo making competitions were organized. Students participated enthusiastically and won medals.

### **Mock Interview**

- Organised Mock Interview of M.Com-IVth Semester students on April 11, 2016. The objective was to improve their communication skills and prepare the students for the interviews in which they may appear after completion of their post graduation.

### **Awareness cum Survey Camp**

- Organised a Legal Awareness cum Survey Camp in village Chakk Tamkot distt. Muktsar on March 29, 2016. In this camp the villagers were given awareness about their legal rights and questionnaires were filled through door to door survey by M.com students and teachers. The result of the survey was handed over to the village sarpanch so that they can take further steps for the awareness and welfare of the villagers.

### **Session 2009-10 to 2014-15**

#### **State Level Seminar**

- Organised State Level Seminar on “Measuring and Managing Managerial Performance” on March 13, 2010 at the college. The resource persons were Dr. Dharminder Singh Ubha (Principal, Khalsa College, Patiala, Dr. R.K. Uppal (Professor, DAV College, Malout) and Dr. Rajinder Kaur (Professor, Commerce Department, Panjabi University, Patiala).

#### **Workshops**

- Organised ten days workshop on “Relevance of Theatre” on September 20-30, 2010. The Resource person was Mr. Manjul Bharatwaj (Founder, The Experimental Theatre Foundation, Mumbai)
- Organised one week workshop on preparation for competitive exams from February 26-March 5, 2013 in collaboration with APEX Institute, Bathinda.
- Organised two days workshop on “Enhance Your Potential Scientifically” on February 5-6, 2015 in collaboration with Career Guidance Cell. The resource person was Dr. Shashi Sethi (Consultant Psychologist, ISHH Career Guidance and Counselling, Panchkula).

- Organised one day workshop on “How to Solve CAT Questions in Less Than a Minute” on September 28, 2015. The resource person was Mr. Sony Goyal (My Career Expert, Bathinda).

### **Special Lectures**

- Organised a special lecture on “Awareness about Company Secretary” on March 6, 2010. The resource person was B.K. Soni (Member, Institute of Company Secretaries of India).
- Organised a special lecture on “Volatility and Illequidity in Stock Exchange” on February 22, 2010. The resource person was Mr. Bhupinder Singh (Assistant Professor, Commerce Department, Punjabi University, Patiala).
- Organised a special lecture on “Career Opportunities in Commerce and Management” on December 16, 2011. The resource person was Dr. Neeru Garg (Associate Professor and Head, Department of Commerce, SSD Girls’ College, Bathinda).
- Organised a special lecture on “Enhancing Knowledge and Awareness about Chartered Accountant” in November, 2011. The resource persons were Miss Kanika, Mr. Sumedh Bagla and Mrs. Preeti Bagla.
- Organised a special lecture on “Company Secretary” on February 18, 2012. The resource person was B.K. Soni (Member, Institute of Company Secretaries of India).
- Organised a special lecture on “Investment Portfolios” in August, 2013 in association with Muktsar Society, Muktsar.
- Organised a special lecture on “Measurement of Risk and Return” on March 25, 2014. The resource person was Dr. Navkiranjit Kaur Dhaliwal (Professor & Head, Department of Commerce, Punjabi University, Patiala).
- Organised a motivational lecture on “Leaders of Tommorrow” on August 30, 2013. The resource person was Col. Dilbag Singh (retd.).

### **Field/Educational Visits**

- Organised an industrial visit in Setia Paper Mill, Sri Muktsar Sahib on August 18, 2012. The students gained knowledge about the processes involved in the preparation of paper, various activities carried out at different levels in the firm.
- Organised an educational trip to Bathinda in March 14, 2014. The students visited retail outlets, super market and Malls and interacted with the retailers and customers.

### **Competitions**

- Organised Commerce Test Search Exam on February 28, 2012 in collaboration with Commerce Talent Search Examination Foundation, Ludhiana.

### **Extension Activities of the Department**

- Organised an Eye Camp on November 2, 2011. The resource persons were Dr. Yuvraj Markan and Dr. Meenakshi Markan (Patiala Eye Hospital, Sri Muktsar Sahib).
- Organised a visit in slum area at Sri Muktsar Sahib in February 4, 2012. The motive was to help the slum area people by providing them articles such as clothes, eatables etc.