

RESUME

VEERPAL KAUR

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OBJECTIVE

To work in an organization where I can enhance my knowledge and give my best to the organization from my academic learning

KEY SKILLS

- Knowledge of IT applications in Commerce
- **Interpersonal Skills** : Able to get along with co-workers and accept supervisions
- **Flexible** : Willing to try new things
- **Attention to detail** : Concerned with quality produce work that is orderly and attractive
- **Hardworking** person can work efficiently for long hours

EDUCATION QUALIFICATIONS

- M.com Panjab University, Chandigarh. Secured 79.28 % marks.
- B.com Panjab University, Chandigarh. Secured 71.67% marks.
- 12th (Commerce) PSEB and secured 82% marks.
- 10th PSEB and secured 84.76% marks.

OTHER QUALIFICATIONS

- UGC NET(Commerce) qualified in July -2018

OTHER SKILLS

- Training in cooperative bank 1st Jun 2018 to 13th July 2018
- Knowledge of latest version of Tally

HOBBIES

- Dancing

PERSONAL VITAE

Name	:	Veerpal Kaur
Father name	:	Charnjeet Singh
Date of birth	:	7 th Apr 1996
Sex	:	Female
Marital Status	:	Unmarried
Language Known	:	English, Punjabi & Hindi
Permanent Address	:	VPO Nandgarh Teh-Distt. Sri Muktsar Sahib 152026(PB)

DECLARATION

I hereby solemnly declare that all the statement made in the above application is true correct to best of my knowledge and belief and nothing have been concealed of fabricated.

Date:

(Veerpal Kaur)